

25 January 1979

Classification Review Procedure

CRP 79-2

RESCINDS: 78-10 of 17 March 1978

CIA DOCUMENTS CONTAINING CLASSIFIED MATERIAL FROM OTHER AGENCIES

Whenever CIA originated documents containing classified material from other U.S. Government agencies are encountered during the review process, they will be handled by the following procedure:

1. If the document cannot be declassified from CIA's standpoint, it will be treated the same as any other document that cannot be declassified. It may, however, be downgraded if overclassified.

2. If the document can be declassified from CIA's standpoint but contains material from another U.S. Government agency which that agency may consider classified, the document

(a) Should be stamped:

This document has been reviewed by the CIA and a classification retained only because it contains information received from another government agency. The document may be declassified subject to approval by the other agency(s) concerned.

Reviewer: _____ Date: _____

(b) Will automatically be protected at the CONFIDENTIAL level.

(c) Should be tabbed for ready identification as requiring review by another agency or agencies.

3. On the data input sheet (Form 4023A)

(a) Place a "Z" in the Review Classification box.

(b) Place a "50" (new code assigned to indicate review by another agency) in the Justification Retention box.

(c) Place a "10" in the Next Review Date box.

(d) Under the Review Coordination section, enter the agency or agencies that supplied the information, if identifiable. (See attached example)

STATINTL

Chief, Classification Review Group

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UNCLASSIFIED

CONFIDENTIAL

SECRET

DECLASSIFICATION WORKSHEET

- NEW
- CHANGE (GENERAL)
- RE-REVIEW
- DELETE

PROJECT NUMBER	REVIEW DATE DD MM YY	REVIEWER	RECORDS GROUP	ENTRY
-				

JOB NUMBER	BOX NUMBER	FOLDER NO.	DOCUMENT NUMBER	CREATION DATE DD MM YY	ORIGINATING COMPONENT

DOCUMENT IDENTIFICATION NUMBER	OPI	TYPE DOCUMENT	ORIGINAL CLASSIFICATION	NO. PAGES

DOCUMENT TITLE

REVIEW CLASSIFICATION	RETENTION JUSTIFICATION	NEXT REVIEW DATE YY	REVIEW COORDINATION
Z	50	10	STATE